

OCFF Annual General Meeting

Date: Saturday, October 13, 2007

Start 5:45 p.m. / Finish: 5:58

Location: London Convention Centre, London, Ontario

1) Approval of Agenda, Welcome

OCFF Board President, Aengus Finnan welcomed members to the 2007 Annual General Meeting of the OCFF held, for the first time, during the Conference's Gala Dinner. He explained that, as the result of not having quorum at the originally-scheduled AGM (9:30 Saturday a.m.), the AGM would have to be held at this time and that the required items would be addressed, in accordance with the Corporations Act.

The motion to approve the agenda moved by Arlene Bishop

Seconded: Paul Mills

Motion Carried

Aengus Finnan stated that, in an effort to minimize the number of items on the agenda, and in accordance with the Corporations Act, he recommended the removal of the verbal presentation of Item 4, the Executive Director's report, and moving the Treasurer's Report to Item #4.

Arlene Bishop moved that a friendly amendment be made to the agenda.

Motion Carried

2) Approval of Minutes from 2006 AGM

Moved by Arlene Bishop to adopt the minutes of the 2006 AGM, as earlier circulated to the membership.

Seconded: Paul Mills

Motion Carried

3) President's Report – Aengus Finnan

In summary:

Increased membership

Increased attendance

Increased participation in the election process

Increased success in securing funding

Increased clarity and operational transparency

Increased confidence in all bookkeeping

Of note, the Board has set 13 committees to address, among other things, all policies, governance, communications, finance, fundraising, stakeholder research, initiatives and diversity.

It is with pride that we serve on this Board. We would like to thank our Executive Director and her staff for their diligence. And I would like to thank all of our retiring Directors: Jory Nash, Laura Bird, Arlene Bishop, Lloyd Greenspoon and Paul Loewenberg and a recent retiree, Jowi Taylor. Our profound thanks for your input and good luck with your future endeavours.

Moved by Paul Mills to accept the President's report as presented

Seconded by Peter MacDonald

Motion Carried

Board Treasurer, Peter MacDonald, pointed out that, per the OCFF's Bylaws, we are required to do two things related to the treasury at our AGM:

- 1) Review and accept the audited financial statement (which had been distributed to the membership), and
- 2) Appoint the accountant and authorize the Board to fix the remuneration

Arlene Bishop moved to accept the Auditor's report

Paul Mills seconded the motion

Motion Carried

Arlene Bishop moved to appoint Welch and Company, of Ottawa, as the OCFF's accountant and to authorize the Board to fix their remuneration.

Paul Mills seconded the motion

Motion Carried

4) Treasurer's Report

Board Treasurer, Peter MacDonald, presented his report, stating that, due to the abbreviated nature of the meeting, he would leave off all comments related to the finance committee and its activities. He wanted to express his sincere and profound confidence in the bookkeeping and financial management of the OCFF, as handled by our Executive Director, Erin Benjamin, and General Manager, Jennifer Fornelli, who provided ongoing reports and consulted with the Board on all major decisions. As Treasurer, he is very pleased with the engagement of the full Board in setting budgets and asking all of the hard questions. The Board's goal is a balanced budget each year, and the assistance of our many funders will help us to achieve our many program and service delivery goals into the future.

Arlene Bishop moved to accept the Treasurer's Report

Paul Mills seconded the motion

Motion Carried

5) Proposed By-law Change

Aengus Finnan then presented the next item on the agenda, a proposed By-Law change, requiring a vote by the membership. The By-Law change was presented by Dennis Landry, Co-Chair of the Personnel, Policy and Governance Committee.

A proposed change to OCFF By-law #4.01.00, pertaining to the Board size reads as follows:

"The affairs of the OCFF shall be managed by a Board composed of fifteen (15) directors."

The proposed wording for By-law 4.01.00 Board is as follows:

"The affairs of the OCFF shall be managed by a Board composed of thirteen (13) Directors."

The Board rationale for this change is that "for cost, coordination and logistical reasons, a reduction of the Board size would be advantageous."

Aengus Finnan noted that a similar motion was proposed at the 2006 AGM, but was withdrawn, due to improper wording.

**Arlene Bishop moved that the proposed change to by-law 4.01.00, as earlier circulated to the membership, be approved.
Paul Mills seconded the motion
Motion Carried**

6) Election of the Directors

Paul Mills, Chair of the Nominating Committee, presented the results of the election of the new Directors of the OCFB Board. He preceded the announcement of the results by reiterating the fact that, due to the recent resignation of a Director, the five top final candidates from the ballot will be elected to the Board, and a sixth top place candidate will fill that vacancy, totaling six (6) new Directors.

With thanks to all who stood for election, he announced that the six new Directors of the OCFB Board are:

Dan Kershaw
Candace Shaw
Jan Vanderhorst
Paul Loewenberg
Nicole Rochefort
Richard Flohil

**Sam Baijal moved to accept the election of all current and newly-elected Directors.
Grit Laskin seconded the motion
Motion carried**

Arlene Bishop, as outgoing Vice-President, announced the Board's election of the Executive:

Secretary: Karen Flanagan McCarthy
Treasurer: Peter MacDonald
Vice-President: Paul Mills
President: Aengus Finnan

7) New Business

Aengus Finnan noted that there was no New Business addressed at the setting of the Agenda.

He then asked if all current Directors of the Board, including the newly-elected Directors and the past Directors of the Board could please stand. He then thanked all for their time and talents in service of the membership.

8) Adjournment

Aengus Finnan asked for a motion to adjourn.
Arlene Bishop moved to adjourn the 2007 AGM.

Meeting ended at 5:58

Minutes Submitted by: Karen Flanagan McCarthy

6 October 2008