



# The Ontario Council of Folk Festivals

Ontario's Folk Music Association

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[www.ocff.ca](http://www.ocff.ca)

## The Ontario Council Of Folk Festivals

is seeking an

### Executive Director

The Ontario Council of Folk Festivals is the largest folk and roots music organization in Canada. Its mission is to support the growth and development of folk music in Ontario by supporting the growth and development of presenters and performers. OCFF is currently in the fourth year of implementing a five-year strategic plan aimed at facilitating a stronger, more engaged, connected and active folk music community in Ontario.

#### **The ideal candidate:**

You have a passion for the performing arts and are ready for the challenge of leading a membership-based, not-for-profit arts organization in a stimulating and supportive folk music community, with a small staff, an ambitious province-wide mandate, and an annual conference with a national and international reach.

You excel at working independently and providing proactive leadership to multiple, concurrent initiatives, while being accountable to – and implementing strategies set by – a Board of Directors.

You have a track record of success in financial management, planning, grant applications and fund raising, public relations, and administration, as well as working with performers, community organizations, volunteer boards, government funders, and private sponsors.

You have experience in organizing successful large events, coordinating suppliers and volunteers, and "thinking on your feet".

Bilingualism may be an additional asset you bring to the role.

**Location:** Ottawa

**Salary range:** \$45,000 - \$51,000 plus benefits

For more information, please visit [www.ocff.ca](http://www.ocff.ca) or contact Katharine Partridge, OCFF Board of Directors, at 905 372 4694.

Send your application with covering letter, résumé and three references to [hiringlead@ocff.ca](mailto:hiringlead@ocff.ca) no later than December 7, 2012. Applications will be treated in confidence. Only applicants selected for an interview will be contacted.